

# KARIONG PUBLIC SCHOOL



*View to the Future*

24 June 2014


Dear Parent/Caregiver,

Your class teacher will be holding parent/teacher interviews in Week 2 and 3 of Term 3. We are booking online this year and ask you to go online to book an interview time with your class teacher. **The event code you will need will be published on the school website on Friday 27 June when bookings will officially open.**

This is a very easy process:

- 1) Click on the link: [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)
- 2) Enter the Event Code into the Event Code field and click 'Go'
- 3) Enter your details and click 'Go'

Event code  
  
Go

Parent's full name   
Email   
Book for  students  
Student's name    
Go

- 4) Choose your child's Class Teacher/s from the drop down list and click 'Go'
- 5) Select an interview time to meet with your child's Class Teacher/s by clicking in a box on the preferred day and date. Click on 'Go' to confirm  
**NB: Please select one time only per teacher**
- 6) Your booking times will be listed. Please check your bookings and click 'Finished' once you are done

Please contact the school if you need to make an interview time outside the times available.

Vicki Redrup

Principal