



Friday 23 September 2022

Dear Parents/Carers,

Please read the following information carefully and complete the attached permission note by **Friday 14 October**. If you know your child is not attending, please contact the school as soon as possible. A more detailed note will follow in Term 4 regarding items to bring, travel details and itinerary.

Title	Stage 3 Canberra Excursion
Brief Description	Year 5 and 6 students have the opportunity to participate in an educational excursion of the National Capital commencing Tuesday 8 November and concluding on Thursday 10 November . Students will participate in a variety of educational programs which focus on Australia's history, culture, heritage and democracy.
Venue	Canberra, ACT Accommodation: Alivio Tourist Park
Day and Date	Tuesday 8 November – Thursday 10 November (3 days, 2 nights)
Cost	\$350 per student this will cover the cost of coach transport, accommodation, food and admission to all venues. A non-refundable deposit of \$100 is due by Friday 14 October 2022 . Payment options include online at our school website or by cash or EFTPOS at the school office or phoning 4340 1885. All payments are receipted; please keep all receipts as they are your proof of payment. If paying by instalments, please use the guide below for instalment dates. <i>Please contact the school if you would like to arrange an alternative payment plan.</i>
Time of departure and return	The excursion will depart from school on Tuesday 8 November at 6am SHARP and return to the school on Thursday 10 November at approximately 5:30pm. Travel will be by coach and the cost for the excursion is \$350 per student.
Transport	Three coaches with seatbelts for all students will be used.
Accompanying staff	Mr Gilks, Mr Brady, Mr Makepeace, Mrs Ryan, Mrs Roberts, Miss Drabsch Mrs Rayner and Mrs Compton
Staff member with CPR training & emergency care training	All attending teaching staff
Dress requirements and What to bring	Students are able to wear casual clothes for the excursion. They are reminded to pack a hat and closed in comfortable shoes. Be mindful to pack for weather changes. Please pack a refillable water bottle. Students will need morning tea and lunch packed for the journey to Canberra. All other food is provided.
Other Information	Medication should be clearly labelled with dosage and child's name. Please complete the attached form for medication and dietary requirements.
Important information	Students are able to bring a smartphone for photos on the excursion, however, the SIM card is to be removed and students must not publish photos of other people.

Skye Drabsch
Assistant Principal Stage 3

Toni Skinner
Principal

In line with the 'School Positive Behaviour for Learning Program (PBL) any child whose behaviour is deemed unsatisfactory will be withdrawn from this planned activity. This decision will be made by the Senior Executive after referral from the organising/class teacher. The parents and child will be informed if attendance is refused.

Excursion Consent Form

Stage 3 Canberra Excursion

Please return the permission note, medical/dietary information and money to the office.

I give permission for my child _____ of class ____ to attend the Canberra excursion from 8-10 November, 2022

Parent 1 Telephone No: _____ Parent 2 Telephone No: _____

Name of Emergency Contact: _____ Phone No: _____

Payment Options (Please tick one amount and include online receipt number if required)

Date _____ Payment for _____

Student name _____ Class _____

- ☐ I paid by **EFTPOS** amount of \$ _____ Please attend the School office to pay by eftpos at the Counter
- ☐ I enclose cash amount of \$ _____
- ☐ I have paid **ONLINE** via the school website for the amount of \$ _____
- ☐ My receipt number is _____ Date _____

MEDICAL TREATMENT FOR ACCIDENT OR ILLNESS WHILST ON THE EXCURSION

In the event of accident or illness, I authorise the obtaining of such medical assistance on my behalf that my child may require. I also undertake to pay medical fees and / or costs of drugs, which may be incurred while my child is on the Canberra Excursion 2022.

Medicare Number.....

Private Health Insurance Fund.....Number.....

Health Care Card Number.....

Signature: _____ Date: _____

Parent/Guardian

PAYMENT SCHEDULE (suggestion only)

	Friday 14 October	\$100
<input type="checkbox"/>	Friday 21 October	\$90
<input type="checkbox"/>	Friday 28 October	\$80
<input type="checkbox"/>	Friday 4 November	\$80

List existing medical conditions or illnesses (include anaphylaxis, asthma, diabetes, epilepsy, allergies etc.). Outline the treatment for each.

Medication(s) to be administered during the excursion. Include name of medication, instructions for administration, time of administration, and any possible reactions.

Type of illness: _____

Medication to be taken: _____

Dosage and
time(s): _____

Type of illness: _____

Medication to be taken: _____

Dosage and
time(s): _____

Any other problems (e.g. bed wetting, sleepwalking etc, all information is kept confidential)

Dietary Requirements: (eg allergies, vegetarian, gluten intolerance)

These requirements will be passed on to catering staff at the motel

☐ I give/do not give permission for my child to receive medical treatment in case of emergency.

Parent/Carers name _____ Best contact number: _____

Parent/Carers signature _____ Date _____

Parents, please note there is no personal injury insurance cover provided by the NSW Department of Education for students in relation to school sporting activities, physical education lessons or any other school activity. Parents and carers are advised to assess the level and extent of their child's involvement in the sport program offered by the school, zone, area, and state school sport associations when deciding whether additional cover, above that provided by Medicare, is required.

The NSW Supplementary Sporting Injuries Benefits Scheme, funded by the NSW Government, covers any injury resulting in the permanent loss of a prescribed faculty or the use of some prescribed part of the body.